

Steering Committee Agenda

Monday, August 21, 2023

1:00 pm to 3:00 pm (In-Person)

Mt. SAC SCE Bldg. 40 – Room 140

Meeting Folder: https://drive.google.com/drive/folders/1mofgZXPdKG_hg_kLTAdqdE0Cs5bZgse?usp=sharing

Baldwin Park __Veronica Valenzuela	Covina Valley __Ryan Maddox	Pomona __Miguel Hurtado	Consortium __Tischel Diaz __Ana Ramos
Bassett __Adder Argueta	Hacienda-La Puente __Gregory Buckner __Micah Goins	Rowland __LaToya Brown	Partners/guests present: __Laura Perez __Adrienne Price
Charter Oak __Ivan Ayro __Michelle Lee	Mt. SAC __Madelyn Arballo __Tami Pearson		
____ Welcome & Agenda Check ____ Public Comment		Approval of the Minutes for 7/17/23 Motion to approve _____ Second _____ Vote.	
Objectives for the day:			
1. Consortium Updates	Upcoming CAEP Due Dates August 2023 <ul style="list-style-type: none"> **Soft deadline 8/18/23 for Q4 in NOVA** September 2023 <ul style="list-style-type: none"> Sep 1: 21/22 and 22/23 Member Expense Report due in NOVA (Q4) Sep 1: July 1, 2022 to June 30, 2023 Instructional Hours and Expenses by Program Area due (estimates only) in NOVA * Sep 1: 22/23 Certification of Allocation Amendment due in NOVA Sep 30: 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q4) * Sep 30: 22/23 Member Program Year Budget and Work Plan due in NOVA Sep 30: End of Q1 October 2023 <ul style="list-style-type: none"> Oct 30: 22/23 Member Program Year Budget and Work Plan certified by Consortia in NOVA Oct 31: Student data due in TOPSPro (Q1) Oct 31: Employment and Earnings Follow-up Survey 		
2. Budget Update	Allocations		
3. Annual Plan Update			
4. Consortium Counselor Update	Fall Schedule for Consortium Counselors and update		
5. Workgroup Schedule			
6. Fall PD Conference			

7. Member Updates	Around the Room																																								
8. Upcoming Events	<p>Please share any upcoming events you have: https://www.caadulthoodtraining.org/</p> <ol style="list-style-type: none"> Budget and Work Plan and Quarterly Expenditure Reports for 2023-24 August 18, 2023, 12 PM – 1:30 PM https://www.caadulthoodtraining.org/CAEP/631?Type=10 OTAN Lunch Break (Artificial Intelligence (AI)) August 28, 2023 12 PM – 1:00 PM OTAN Event - California Adult Education Professional Development (caadulthoodtraining.org) CASAS -EI Civics Network Meeting (Online) August 30, 2023, 1:00 PM – 2:30 PM CASAS - California Adult Education Professional Development (caadulthoodtraining.org) CAEP Summit 2023 October 24-26, 2023 -Hilton Universal City https://summit.caladulthood.org/ CCAE 2024 State Conference SAVE THE DATE! May 9-11, 2024-Anaheim 																																								
9. ELL Healthcare Pathway Grant	Continued Discussion																																								
10. Future Meetings	<table border="1" data-bbox="574 1150 1442 1732"> <thead> <tr> <th colspan="3" data-bbox="574 1150 1442 1207">Steering Committee Meetings</th> </tr> <tr> <td colspan="3" data-bbox="574 1207 1442 1264">3rd Monday of the Month 1:00 PM – 3:00 PM</td> </tr> <tr> <th data-bbox="574 1264 802 1312">Month</th> <th data-bbox="802 1264 1084 1312">Dates</th> <th data-bbox="1084 1264 1442 1312"></th> </tr> </thead> <tbody> <tr> <td data-bbox="574 1312 802 1354">September</td> <td data-bbox="802 1312 1084 1354">9/18/2023</td> <td data-bbox="1084 1312 1442 1354">ok</td> </tr> <tr> <td data-bbox="574 1354 802 1396">October</td> <td data-bbox="802 1354 1084 1396">10/16/2023</td> <td data-bbox="1084 1354 1442 1396">ok</td> </tr> <tr> <td data-bbox="574 1396 802 1438"><i>November</i></td> <td data-bbox="802 1396 1084 1438"><i>11/20/2023</i></td> <td data-bbox="1084 1396 1442 1438"><i>Canceled by Consensus</i></td> </tr> <tr> <td data-bbox="574 1438 802 1480"><i>December</i></td> <td data-bbox="802 1438 1084 1480"><i>12/18/2023</i></td> <td data-bbox="1084 1438 1442 1480"><i>Canceled by Consensus</i></td> </tr> <tr> <td data-bbox="574 1480 802 1522"><i>January</i></td> <td data-bbox="802 1480 1084 1522"><i>1/15/2024</i></td> <td data-bbox="1084 1480 1442 1522"><i>Canceled by Consensus</i></td> </tr> <tr> <td data-bbox="574 1522 802 1564">February</td> <td data-bbox="802 1522 1084 1564">2/2 or a non-Friday?</td> <td data-bbox="1084 1522 1442 1564">Potential Retreat Dates?</td> </tr> <tr> <td data-bbox="574 1564 802 1606">March</td> <td data-bbox="802 1564 1084 1606">3/18/2024</td> <td data-bbox="1084 1564 1442 1606">ok</td> </tr> <tr> <td data-bbox="574 1606 802 1648">April</td> <td data-bbox="802 1606 1084 1648">4/15/2024</td> <td data-bbox="1084 1606 1442 1648">ok</td> </tr> <tr> <td data-bbox="574 1648 802 1690">May</td> <td data-bbox="802 1648 1084 1690">5/20/2024</td> <td data-bbox="1084 1648 1442 1690">ok</td> </tr> <tr> <td data-bbox="574 1690 802 1732">June</td> <td data-bbox="802 1690 1084 1732">6/17/2024</td> <td data-bbox="1084 1690 1442 1732">ok</td> </tr> </tbody> </table>		Steering Committee Meetings			3 rd Monday of the Month 1:00 PM – 3:00 PM			Month	Dates		September	9/18/2023	ok	October	10/16/2023	ok	<i>November</i>	<i>11/20/2023</i>	<i>Canceled by Consensus</i>	<i>December</i>	<i>12/18/2023</i>	<i>Canceled by Consensus</i>	<i>January</i>	<i>1/15/2024</i>	<i>Canceled by Consensus</i>	February	2/2 or a non-Friday?	Potential Retreat Dates?	March	3/18/2024	ok	April	4/15/2024	ok	May	5/20/2024	ok	June	6/17/2024	ok
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